

Appendix 1 – Revenue Budget Performance

Children’s Services - Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2014/15 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
0	Director of Children's Services	230	228	(2)	-0.9%
(62)	Education & Inclusion	3,816	3,736	(80)	-2.1%
129	Disability & SEN	7,129	7,092	(37)	-0.5%
1,422	Children's Health, Safeguarding and Care	37,024	38,361	1,337	3.6%
(830)	Stronger Families, Youth & Communities	9,371	8,249	(1,122)	-12.0%
659	Total Revenue - Children	57,570	57,666	96	0.2%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Director of Children’s Services			
(2)	Director	Minor underspend variances	
Education & Inclusion			
(20)	Home to School Transport	The underspend of £0.020m reflects the latest numbers of children being transported (434). A detailed analysis has been undertaken with the budget holder for each area of the budget and the latest position reflects the estimated outturn position. The position regarding independent travel needs to be monitored closely as any further reductions in numbers will impact on the overall forecast.	
(60)	Other	Minor underspend variances.	
SEN & Disability			
98	Corporate	The anticipated number of disability placements is 17.68 FTE.	

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	Critical Disability Agency Placements	The average general fund unit cost of these placements is £1,881.74 following additional DSG contributions to residential placements. The number of placements is 4.18 FTE above the budgeted level, with the average weekly cost now being £380.84 lower than the budgeted level. The combination of these two factors together with the underspend of £0.044m on respite placements, results in an overspend of £0.098m .	
31	Direct Payments	This initial outturn estimate for Direct Payments - Disabled Children, indicated an overspend of approximately £0.130m . This figure has been adjusted down to an overspend of approximately £0.031m following a review of current agreed packages by the Head of Service. Finance will continue to liaise closely with the budget holder with a view to ensuring that an up to date projection based on current agreed cases is provided	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible.
11	Preventive Payments	This current estimate based on expenditure in months 1 to 8 and taking into account the 2013/14 outturn indicates, for Preventive Payments – Disabled Children, an overspend of approximately £0.011m . This area will need to be monitored closely on a monthly basis as it is subject to a significant element of variation dependent on identified need. Finance will liaise with the budget holder with a view to ensuring that an up to date projection based on current agreed cases is provided monthly.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible.
(80)	CAMHS	Use of Public Health funding.	
(97)	Other	Minor underspend variances.	
Children's Health, Safeguarding & Care			
1,462	Corporate Critical - Children's Agency Placements	The projected number of residential placements (31.01FTE) is broken down as 26.60 FTE social care residential placements (children's homes), 4.25 FTE schools placements, 0.16 FTE family assessment placements and 0.00 FTE substance misuse rehabilitation placements. The budget allowed for 21.20 FTE social care residential care placements, 5.00 FTE schools placements, 1.25 FTE family assessment placements and 0.50	The Children's Services Value for Money (VfM) programme has two workstreams: The VfM Early Help Workstream objective is to deliver, review and rationalise evidence based early help

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		<p>FTE substance misuse rehab placements. The average unit costs of these placements is £181.46 per week below the budgeted level, with the most significant unit cost saving in residential homes. Overall the number of placements are 3.06 FTE above the budgeted level, and this combined with the unit cost savings described above result in an overspend of £0.178m.</p> <p>The numbers of children placed in independent foster agency (IFA) placements began to fall during 2012/13 and that trend continued in the early months of 2013/14, however, since then numbers have started to increase. During 2013/14 there were 165.76 FTE placements but the current projected number of placements in 2014/15 is 176.40 FTE, an increase of 6.4%. The budget for IFA placements was based on the falling trend of the previous two years and was set at 135.80 FTE which is being exceeded by 40.60 FTE placements resulting in an overspend of £1.193m.</p> <p>During 2014/15 it is estimated that there will be 1.79 FTE secure (welfare) placements and 0.95 FTE secure (justice) placements. The budget allowed for 1.00 FTE welfare and 0.75 FTE justice placements during the year. There is currently 1 child in a secure (welfare) placement and one in a secure (criminal) placement resulting in a projected overspend of £0.091m</p>	<p>services to reduce the need for specialist interventions. Key initiatives include:</p> <ul style="list-style-type: none"> • developing Early Help Hub to create a single integrated system for identification, referral, assessment, delivery and monitoring of effective early help interventions. • delivering evidence based interventions (such as family coaching by Stronger Families Stronger Communities, Functional Family Therapy, Family Nurse Partnership, Triple P). <p>The VfM Placement Workstream objective is to strengthen social work systems so that care plans for individual children can be delivered by lower cost interventions and placements and/or by reducing the time children require statutory interventions. Key initiatives include:</p> <ul style="list-style-type: none"> • developing Multi Agency Safeguarding Hub to ensure appropriate and timely response to safeguarding concerns • strengthening social work transformational programme including developing a clear practice model

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
			<ul style="list-style-type: none"> strengthening pre-proceedings work by social work/legal/Clermont Family Assessment Centre to prevent care proceedings <p>As part of both workstreams, changes in commissioning arrangements/service redesign are being identified and implemented including working with partners in their approaches to commissioning for vulnerable adults who are parents.</p> <p>In addition, a task & finish group is set up to review and strengthen Special Education Needs (SEN)/Disability services.</p>
(86)	Corporate Critical-In House Foster Payments	As part of the children's VFM programme, there is an ongoing attempt to increase the recruitment of in-house foster carers. This has not progressed as well as anticipated and currently there are 30.29 FTE less children placed than allowed in the budget. However, there are considerably more children placed with family and friends carers or under special guardianship orders than anticipated in the budget and the combination of these factors results in a projected underspend of £0.086m in in-house placements.	
20	Corporate Critical 16+Services	The budget for 16+ services is split across 4 client types. Care Leavers, Ex- Asylum Seekers, Looked After children and Preventive. Across these services the budget allows for 53.65 FTE young people and currently the projection is based on 56.27 FTE young people. However, the average unit cost of accommodation is projected to be £35.72 lower than allowed in	The new joint commissioning arrangements between children's services and Housing start in June and it is anticipated that the new robust commissioning of placements, work on reducing the numbers of

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		the budget resulting in an underspend on accommodation costs. The non-accommodation costs, conversely are currently anticipated to overspend the budget by £0.083m resulting in an overall overspend of £0.020m .	young people being accommodated and more rigorous monitoring of non-accommodation budgets will reduce the overspend.
115	Social Work Teams	The revised Social Work Teams overspend of £0.115m reflects the continued use of Agency (a reduction was anticipated at Month 8) plus new starters notified to finance at Month 9. Additional costs have been added to the CIN outturn projection in respect of Supplies & Services, Travel and Staffing. A breakdown of the movement from Month 8 has been undertaken and is available. We will continue to undertake detailed monthly analysis of these areas to ensure that we're aware at the earliest stage as to any movement from the projected underspend position.	
(172)	Legal Fees	Lower expenditure in the year to date suggests an underspend of £0.072m on Legal, Counsel and Court Fees. In addition, a provision of £0.100m identified in 2013/14 for legal costs relating to adoption proceedings will not be required.	
(9)	Adoption Services	The government have instituted a number of changes and new requirements for the adoption service. The increase in both the number and cost of inter-agency adoptions has resulted in a significant increase in the levels of spend. This has been funded this year by carry forward of the unspent element of the Adoption Reform Grant (ARG). The underspend of £0.009m relates to regular adoption support payments and allowances for which numbers are currently slightly below budgeted levels.	
249	Section 17 Preventive	This overspend of £0.249m relates to the increased costs of the housing recharge for homeless families due to a rise in the number of families needing accommodation and an increase in expenditure charged to the No Recourse to Public Funds budget.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible.
108	Support Through Care	The overspend relates predominantly to the use of locum social workers. Due to the increase in the number of children in care,	This overspend has been reduced following agreement of the social

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	Team	it was felt necessary, in order to maintain a safe level of service to increase the number of social workers in this team. As this was deemed a crisis and recruitment procedures were unable to meet the demand a number of locum social workers have been engaged. The restructure of social work services has increased the establishment in this team resulting in a considerable reduction in the overspend reported in previous months. This budget has now been combined with the 14+ Team.	work restructure which increases the social work establishment in the Support Through Care Team, enabling additional recruitment which should result in the cessation of the use of locums.
(111)	Contact Supervision	The underspend in this service is predominantly due to the use of sessional staff being considerably less than anticipated in the budget. In addition there is a smaller underspend in the car mileage budget, which also reflects the more efficient use of resources than was anticipated in the budget.	
(80)	Social Work Performance Team	Use of Public Health funding	
(159)	Other	Minor underspend variances	
Stronger Families, Youth & Communities			
(315)	VFM Commissioning	Public Health have agreed to pick up the funding of the Family Nurse Partnership resulting in the VFM funding of £0.240m that had previously been identified through a spend to save business case being no longer required. Further one-off savings of £0.075m have also been identified.	The 'saving' of £0.240m relating to the transfer of funds with Public Health has been reflected in the 2015/16 budget proposals.
(148)	Early Help Hub	The underspend in the Early Help Hub predominantly relate to funding for a contract that is not required until 2015/16. In addition there is a vacant operations manager post and the full year effect of setting up the service part way through the year.	
(224)	Troubled Families	This underspend has been identified against the initial estimated carry forward in the sum of £0.800m. This initial carry forward being a result of the success in developing a 3 year budget plan for SFSC but with staggered recruitment to the Integrated Team for Families in 2013/14 (being year 2) and, as	

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		confirmed by the Troubled Families Unit, significantly more income being realised in relation to payment-by-results funding in 2013/14. This carry forward has been identified in respect of the completion of the existing programme in line with the National Troubled Families Unit (TFU) requirements - including ensuring sustainability. The underspend has increased by £0.024m this month following the unexpected payment of TF2 programme income early. There is no constraint from the funding source (TFU) regarding carry forward.	
(147)	Youth Service	A number of posts are being held vacant across the youth service in preparation for the 2015/16 budget savings.	
(202)	Early Years	A number of underspends have been identified following the restructure of staffing in the children's centres precipitated by the work on the 2015/16 budget savings. In addition £0.090m for early years childcare inclusion is now funded from DSG.	
(86)	Other	Minor underspend variances	

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Adult Services – Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2014/15 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
2,716	Adults Assessment	49,556	50,930	1,374	2.8%
1,403	Adults Provider	13,825	15,284	1,459	10.6%
(565)	Commissioning & Contracts	765	248	(517)	-67.6%
3,554	Total Revenue - Adult	64,146	66,462	2,316	3.6%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		The key variances across Adult Social Care are as detailed below:	Further plans are being developed and mitigating action is being taken to reduce these forecast overspends.
Adults Assessment			
see below	Assessment Services	Assessment Services are showing an overspend of £1.374m (2.9% of net budget), which is an improvement of £1.342m from Month 07, largely reflecting the agreed risk-share arrangements with health and utilisation of the Better Care Fund. There are increased levels of complexity and need being experienced across all client groups and the overspend is broken down as follows:	
1,090	Corporate Critical - Community Care Budget (Learning Disabilities)	Learning Disabilities are reporting a pressure of £1.090mm, which is a reduction of £0.342m from Month 07. The pressures are largely due to a shortfall in expected savings of £0.808m and cost pressures from clients moving from hospital placements. The improvement since Month 7 is as a result of a review of financial commitments against expected placements.	Increased scrutiny of all Learning Disability placements/care package requests has been put in place to assure value for money against eligible care needs across different types of placement. The focus is on

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
			high cost placements and identifying low dependency placements in in house units for move on.
333	Corporate Critical - Community Care Budget (Physical & Sensory Support - Under 65's)	Under 65's are reporting a pressure of £0.333m, which is an improvement of £0.384m from Month 7 (largely reflecting the recently agreed risk-share arrangement with health). There continues to be cost pressures from increased complexity in need of clients.	Increased panel scrutiny of all complex or high cost care package requests to assure value for money against eligible care needs. Where possible no placements will be made above the agreed local authority rates. The VfM Phase 4 programme includes a specific project focussing on high cost placements to reduce costs. A risk share arrangement with health has been agreed and £0.350m has been allocated against Under 65's. A taskforce is in place to ensure that all appropriate funding sources are identified.
437	Corporate Critical - Community Care Budget (Physical & Sensory Support -Over 65's)	Over 65's are reporting a pressure of £0.437m (an improvement of £0.191m from Month 07), the main reason for the pressure is the balance of unachievable previous year savings against Extra Care Housing.	As above, there is continuing increased scrutiny of complex or high cost care packages. An independent Extra Care business case has been commissioned to establish demand/need projections to enable ASC commissioners to work with their housing partners to identify the types of provision that will most appropriately meet the objective of reducing residential care costs. A risk share arrangement with health has been agreed and £0.500m has been allocated against Over 65's.

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
			A Taskforce is in place to ensure that all appropriate funding sources are identified.
0	Hostel Accommodation	The main pressures on this service are covered by the service pressure funding allocation so that on transfer to Adults the service was breakeven.	
(486)	Support & Intervention Teams	The position has been improved significantly from Month 7 through utilisation of the Better Care Fund towards Care Act implementation costs (£0.151m) and replacing direct revenue funding for Minor Adaptations with unallocated Adult Social Care Capital grant (£0.182m). Staff savings across the service are helping to offset pressures against the Community Care budget (£0.153m).	
Adults Provider			
1,459	Adults Provider	<p>Provider Services are reporting a pressure of £1.100m from unachievement of savings targets (2014/15 targets and previous years targets in 2012/13 and 2013/14) after the allocation of £0.500m risk provision funding agreed at P&R in July 2014. Achievement of the other savings is dependent on the commissioning review of Day Options and the Learning Disabilities accommodation review, which are on-going but have been subject to delay. There is an expectation that further savings of £0.350m will be achieved in 2014/15 which is built into the forecast.</p> <p>The overspend also includes pressures against Respite Services of £0.185m reflecting increased occupancy levels and the complexity and compatibility of other service users. There are other pressures across the service on direct employee costs (£0.093m), non pay costs (£0.037m) and Income (£0.044).</p>	<p>Vacancy control measures to be tightened and recruitment to posts only where this is required to ensure CQC compliance. The use of agency staff and care crew will be closely scrutinised and signed off by senior managers. This will have an impact on service delivery and there may ultimately be a need to rationalise or close services.</p> <p>There are ongoing discussions with Health to determine costs associated with health needs that should ordinarily be funded by CCG. A further review of service users receiving both day services and residential care needs to be carried out.</p>

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Commissioning & Contracts			
(517)	Commissioning & Contracts	Older People and HIV Preventative contracts totalling £0.250m and £0.235m respectively have been funded by the Public Health Grant.	

Environment, Development & Housing - Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2014/15 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
(175)	Transport	(4,365)	(4,479)	(114)	2.6%
250	City Clean & City Parks	29,425	29,677	252	0.9%
(16)	City Regeneration	1,315	1,294	(21)	-1.5%
45	Planning & Building Control	1,961	2,001	40	2.0%
104	Total Non Housing Services	28,336	28,493	157	0.6%
225	Housing	13,185	13,683	498	3.8%
329	Total Revenue - Environment, Development & Housing	41,521	42,176	655	1.6%

Explanation of Key Variances:

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Transport			
(308)	Corporate Critical – Parking Operations	<p>Overall the corporate critical parking budget is forecast to underspend by £0.308m. The main components of this are:</p> <ul style="list-style-type: none"> A surplus of £0.434m is forecast from on-street parking income. This forecast incorporates new parking zones being introduced this financial year and an increase in year-on-year transactions estimated to be approximately 2.5%. Evidence from various major event organisers in the city has suggested increased attendances which are likely to increase demand for parking. 	<ul style="list-style-type: none"> Actual income is monitored and reported on a monthly basis as part of the TBM process. There are a range of factors that can impact on parking activity and therefore any significant variations to the forecast are reported and acted upon regularly. Minor percentage variations in activity could result in significant financial implications.

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<ul style="list-style-type: none"> • There is a forecast under-achievement of income of approximately £0.149m relating to off-street car parks. There have been several factors resulting in reduced income at the Lanes car park, including expiry of a contractual agreement with the Thistle Hotel and a mains sewer collapse on Black Lion Street causing access issues. These have contributed to transactions being approximately 15% less than last financial year to date. There have been some offsetting increases of transactions at other car parks. • There is a net income shortfall of £0.866m due to income from PCNs being lower than predicted. However, most of this (£0.649m) is due to required contributions to the bad debt provision following a detailed review of outstanding PCNs which has identified the need for write off of historic and uncollectable fines. There is also a pressure of £0.217m due to a delay in implementing new CCTV enforcement, where there have been delays in receiving approval for the required data protection enforcement security system from DfT and implementation of the required communication line. • Surplus income of £0.535m is forecast from parking permits. This has been caused by increased demand, removal of waiting lists for certain permits and the expected introduction of new and extended controlled parking zones. • Surplus income of £0.100m is forecast for leased car parks. Contractual arrangements in 	<ul style="list-style-type: none"> • Parking services and the Highways team have worked to improve temporary signage at works by The Lanes car park to increase customer awareness. • Finance are working with Parking staff to review the ongoing budget for contributing to the bad debt provision with a view to addressing this as part of the 2015/16 budget setting process. The service are working with the DfT and external suppliers to resolve issues surrounding the implementation of new CCTV enforcement as soon as possible.

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<p>place are expected to result in greater income than budgeted, as well as reducing unsupported borrowing costs.</p> <ul style="list-style-type: none"> • There is a forecast underspend of £0.340m on unsupported borrowing costs, where the repayment of previous years capital programmes are reducing and new schemes have not yet begun. • Other variances include overspend variance of £0.049m on car park premises budgets largely due to business rates costs at Trafalgar Street car park where transitional rate relief has ended this financial year. There are also one off costs of £0.035m to replace security mechanisms following a change in cash collection supplier and other minor overspend variances of £0.002m. 	<ul style="list-style-type: none"> • It is expected that the business rates pressure at Trafalgar Street will be funded in future years by reducing utility and unsupported borrowing costs. Other overspend variances are expected to be one-off costs in the current financial year. Budgets are reviewed on a regular basis to identify potential areas of offsetting underspends.
37	Highways	The variance largely relates to an overspend on staffing and a pressure on professional fees for highways inspection which are not fully covered by the income received. There may also be additional costs incurred as a result of legal action.	Is it expected that the highway inspections overspend will not be an on-going pressure as these costs are likely to be recoverable in the future under a proposed highways permit scheme; the service is exploring ways of reducing the current cost of this service. The legal fees are one-off costs relating to a single case.
65	Highways Engineering	The overspend largely relates to Highways Engineers' employee costs where the forecast value of works rechargeable to capital projects is less than budgeted. This is largely due to there being insufficient rechargeable time in the current financial year. This is partly offset within the Coast Protection budget where underspends are forecast within the	It is anticipated that the budget relating to staff costs rechargeable to capital projects is to be reviewed as part of an employee restructure within the Transport service.

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		current year maintenance budget.	
67	Transport Planning & Road Safety	Overspends within the Transport Planning service include one-off fees for external support to develop new Highways contracts. There is also an overspend within the Public Transport budget where costs for the promotion of public transport initiatives are greater than budgeted.	The highways contracts costs is considered to be a one-off pressure.
25	Transport Policy	The overspend is largely due to a shortfall in income from development related highways works. There are also minor supplies and service overspends and offsetting underspends in salary costs.	The service will continue to review all expenditure, manage vacancies and potential income to offset the overspend position.
City Clean & City Parks			
(71)	City Infrastructure Management	There is a forecast employee underspend within this section of £0.056m where vacancies are currently being held. The City Infrastructure management section holds centralised budgets for staff training and other fees which are being managed to a forecast £0.015m underspend.	
281	City Clean Operations	There is a forecast overspend position of £0.171m relating to the City Clean Operations employee budget. There are a number of reasons for this overspend, including costs of a temporary additional round to help the bedding in process of a service redesign, additional weekend working with the introduction of the new communal recycling scheme and a high absence rate resulting in high levels of agency recruitment. There is also a forecast £0.166m overspend in transport related expenditure due to spot hire of vehicles which are required to support additional waste collection rounds and a large number of the existing fleet requiring repairs and maintenance as they are at	Vacancy management, reducing overtime to minimum standards and review of the use of agency staff will be put in place to reduce the variance across the remainder of the year.

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		the end of their useful life in advance of a replacement programme. Other variances within the operations services total to an underspend of £0.026m which includes an underspend on private contractor costs and additional external receipts. There are minor underspend variances of £0.030m within the Contracts and Projects section.	
46	City Parks Operations	Rottingdean mini-golf course has been let at a peppercorn rent resulting in an income pressure of £0.023m and £0.005m in additional costs of managing the site as a nature reserve. There are other minor overspends of £0.018m.	Several attempts have been made to remarket the site with an appropriate use on a commercial basis but no viable commercial proposal has been forthcoming. Overspends are being managed to bring down the overall forecast variance. Various mitigation strategies such as holding of vacant posts and reducing expenditure on materials and small machinery are in place to reduce to overall overspend position.
(4)	Fleet Management	There are overspends within this section relating to vehicle maintenance and running costs; which are offset by underspends in employee and unsupported borrowing budgets resulting in a forecast net underspend of £0.004m.	
City Regeneration			
(1)	Head of City Regeneration	Minor underspend forecast.	
(20)	Sustainability	The forecast variance largely relates to vacancy management within the service resulting in an employee underspend of £0.027m, which is partly offset by anticipated non-recurring costs of additional support and initiatives of £0.007m.	
Planning & Building Control			
(5)	Head of Planning &	Minor underspend of supplies and services.	

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	Building Control		
23	Building Control	An overspend of £0.023m has been identified within the Building Control service. This is the overall net position after considering underspending on the salary budget of £0.063m and underachievement of income of £0.086m.	Fees charged are reviewed annually and are set with the intention to recover the full cost of the service. Fees will be reviewed for the 2015-16 financial year.
101	Development Control	A forecast employee overspend of £0.054m is due to delays to the implementation of a service redesign and long term sick absences resulting in increased use of agency staff. An income shortfall of £0.011m in respect of planning application fees is forecast. This has worsened by £0.027m since Month 7 mostly due to delays in a large application after an appeal submission. There are also other overspends £0.036m which mainly relate to unavoidable one-off legal costs for a public inquiry at the Northern end of Toads Hole Valley and a hearing on Church Street, Brighton.	Vacancies are being held in advance of a service redesign. It is not considered appropriate to reduce expenditure on agency staff in advance of the implementation of the re-design as this would have an impact on the ability of the service to generate income. The overspend on legal costs is considered to be unavoidable and one-off.
(79)	Planning Strategy and Projects	This mostly relates to consultancy budgets following delays to partnership agreements and underspends in one off schemes.	
Housing			
510	Corporate Critical - Temporary Accommodation & Allocations	Overall we have not been able to acquire a sufficient number of properties to replace the significant amount of handbacks on private sector leased accommodation this year which has resulted in a net loss of 12 properties. We have acquired 97 replacement properties to offset the 109 that have been handed back to the end of December 2014 which have been at higher rental rates due to the upward movement of prices in the housing market and is putting further pressure on the budget. The net loss of leased accommodation	New properties are being acquired as soon as possible to replace those being handed back in order to manage the number of more expensive spot purchase placements. There is a potential delay in the impact of Welfare Reform on this service as eligible clients are currently awarded Discretionary Housing Payments. Costs and income are continually under review and improvements to forecasting are being developed.

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		<p>has resulted in the increased use of expensive spot purchase Bed and Breakfast accommodation with a projected 17,700 nights expected for 2014/15, which is an increase of 2,500 nights from Month 7. In addition, spot purchase Bed and Breakfast attracts a low rate of Housing Benefit compared to leased accommodation which has resulted in the collection of less income. There are additional pressures on the budget from existing block-booked Bed and Breakfast accommodation due to the length of placements. These costs are inclusive of VAT which we can reclaim, however due to clients who stay for longer periods of time, the VAT rate is reduced to zero after 28 consecutive days effectively increasing the gross cost. Finally the high number of properties being handed back has also resulted in a higher spend on dilapidations and high void rent loss as we prepare the properties for handback to owners which has increased the commitment by £0.132m from Month 7.</p>	
(9)	Travellers	<p>This budget includes £0.100m 2014/15 service pressure funding. A breakeven position is forecast subject to periodic reviews of operational management.</p>	
148	Private Sector Housing	<p>The further expansion of the Private Sector Licensing Scheme was projected to achieve savings in 2014/15 of £0.125m. The timetable for introducing the scheme including public consultation and decision by Members has slipped. Housing Committee (14 January 2015) have now approved our recommendation to commence consultation on designation of a further</p>	<p>Housing Committee have now approved our recommendation to commence formal consultation on designation of a further discretionary licensing scheme. We continue to offset pressures by: vacancy control across the whole of Housing Strategy, Development & Private Sector Housing; underspends on non-pay costs; maximising other customer receipts.</p>

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		discretionary licensing scheme in additional wards in the City with formal consultation to commence 26 January 2015. In addition, there are pressures on staffing costs of £0.075m across Private Sector Housing which are being offset by underspends on non pay costs and customer receipts of £0.052m.	
(151)	Other Housing	Pressures on income of £0.002m are being offset by underspends on Direct Employees of £0.068m and non pay costs of £0.085m	

Appendix 1 – Revenue Budget Performance

Assistant Chief Executive - Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2014/15 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
(3)	Communications	789	788	(1)	-0.1%
105	Royal Pavilion, Arts & Museums	3,676	3,789	113	3.1%
133	Tourism & Venues	1,537	1,661	124	8.1%
0	Libraries	5,294	5,294	0	0.0%
(3)	Corporate Policy & Communities	5,283	5,276	(7)	-0.1%
0	Sport & Leisure	738	718	(20)	-2.7%
232	Total Revenue - Assistant Chief Executive	17,317	17,526	209	1.2%

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Communications			
(1)	Communications	Minor underspend anticipated.	
Royal Pavilion, Arts & Museums			
113	Royal Pavilion, Arts & Museums	Royal Pavilion & Museums are reporting an overspend of £0.113m, due mainly to a continuation of pressures against the achievement of retail income of approximately £0.080m. There are further pressures from costs incurred following the withdrawal of the catering contractor.	Measures have already been implemented to improve the performance of retail, including restructuring, new products and investment in the shop. These are reflected in the latest forecast. The service is also holding recruitment to key posts relating to core conservation functions.
Tourism & Venues			
124	Tourism &	The closure of Hove Centre on 24 th December 2014 has led	The service will look to identify any

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
	Venues	to a reduction in budgeted hire fees from both external and internal hirers of £0.120m. Employee savings from the closure and other measures have reduced the impact of this to £0.057m. Tourism is forecasting a pressure of £0.025m from reduced sales commissions. The latest forecast includes a revenue contribution to capital of £0.042m to cover the outstanding final account in relation to Brighton Centre frontage works.	savings in other areas of the service to help offset this shortfall.
Libraries			
0	Libraries	Break-even position forecast at Month 9.	
Corporate Policy & Communities			
(7)	Corporate Policy & Communities	Minor underspend anticipated.	
Sport & Leisure			
(20)	Sport & Leisure	Vacancy management savings.	

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Public Health (incl. Community Safety and Public Protection) – Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2014/15 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
0	Public Health	607	607	0	0.0%
0	Community Safety	1,448	1,448	0	0.0%
(28)	Public Protection	2,324	2,276	(48)	-2.1%
0	Civil Contingencies	178	178	0	0.0%
(28)	Total Revenue - Public Health	4,557	4,509	(48)	-1.1%

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Public Health			
0	Public Health	<p>The ring fenced public health grant is £18.695m (an increase of £0.510m from last year) for 2014-2015. In 2013-2014 an amount of £0.576m was carried forward as part of a Public Health reserve, mainly a result of unanticipated sexual health underspend. The latest spending plans for 2014-15 indicate that there will be an underspend of approximately £0.200m, mainly as a result of several senior members of staff moving on from B&H Public Health. This will be carried forward to 2015-16 and spent on agreed non-recurrent projects that have clear public health outcomes.</p> <p>Public Health have already agreed to fund the Older People Preventative contracts (£0.250m) and HIV Preventative contracts (£0.245m) in Adult Social Care and the Family Nurse Partnership (£0.240m); Intelligence funding (£0.120m); CAMHS (£0.080m)</p>	

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		and Play Service (£0.020m) in Children's services on a recurrent basis. All of these are factored into relevant TBM forecasts and budget setting for 2015-16.	
Community Safety			
0	Community Safety	Break-even position forecast at Month 9.	
Public Protection			
(48)	Public protection	An underspend of £0.048m is forecast, which is an improvement of £0.020m from Month 7. Vacant posts are held pending 2015/16 budget setting and anticipated staffing changes. Income from fees is on target, but there has also been unforeseen, non-recurring income from provision of air quality expertise to a neighbouring district council. These factors are helping to offset overspends in relation to one-off costs of site investigations of contaminated land and increased cost of external animal welfare provision.	
Civil Contingencies			
0	Civil Contingencies	Break-even position forecast at Month 9.	

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Resources & Finance and Law - Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2014/15 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
4	City Services	8,003	8,060	57	0.7%
(200)	Housing Benefit Subsidy	(613)	(1,098)	(485)	79.1%
73	HR & Organisational Development	3,996	4,069	73	1.8%
0	ICT	6,718	6,718	0	0.0%
(330)	Property & Design	4,546	4,250	(296)	-6.5%
(209)	Finance	5,649	5,440	(209)	-3.7%
0	Performance, Improvement & Programmes	814	814	0	0.0%
(10)	Legal & Democratic Services	2,973	2,943	(30)	-1.0%
(672)	Total Revenue - Resources & Finance	32,086	31,196	(890)	-2.8%

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
City Services			
29	Revenues & Benefits	The Revenues and Benefits service is forecasting an overspend this month of £29k, due mainly to the costs associated with catch-up on work backlogs. This has been a deliberate risk management decision to ensure that income collection rates are maintained and consequently receipt of the performance element of subsidy is protected.	
18	Life Events	The approval of the fees and charges report	

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		at Policy & Resources Committee in October has reduced the estimated underachievement of Bereavement Services and Registrar's income to £0.170m. This is further offset by expected overachievements in Land Charges fee income of £0.075m and various other income gains of £0.023m. Elsewhere in the service there were various underspends of £0.054m, due mainly to management of vacancies and lower maintenance costs this year at the Crematorium.	
10	Standards & Complaints	A forecast overspend of £0.010m, relating to staffing costs, including agency and maternity cover.	
Housing Benefit Subsidy			
(485)	Corporate Critical - Housing Benefit Subsidy	A surplus of £0.240m is estimated in respect of the recovery of former Council Tax Benefit overpayments. Based on the latest information available a surplus of £0.245m is forecast for rent allowance and rent rebate subsidy budgets. There is a potential risk to this forecast as the DWP are considering making an adjustment of £0.490m following completion of the 2013/14 subsidy audit. Officers have responded to the query raised and it is considered very unlikely that the adjustment will be made so it has not been reflected in the forecast.	
HR & Organisational Development			
73	HR & Organisational	A projected £0.073m overspend has been	This corporate budget pressure is currently

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
	Development	reported within the service. This is due to a gap between the cost of the current level of full-time corporate release for union activities and the available budget.	being reviewed.
ICT			
0	ICT	Break even position forecast as at Month 9.	The one off funding received has offset some of the shortfall in the contracts budget but there are still budget pressures in other areas. These pressures should be offset by savings on other budget lines.
Property & Design			
(296)	Property & Design	A stop on planned maintenance works totalling £0.149m has been agreed to help the current Council TBM overspend and this has been included in projections. Commercial rents are still holding up well with higher income from successful rent reviews and lease renewal negotiations. In addition there have been reductions in the number of voids for the rental properties on the high street and increased rental reductions due to Estate rationalisation under Corporate Landlord, all amounting to £0.065m. There are also underspends within Facilities Corporate Landlord through revised Mechanical and Engineering contracts estimated at £0.082m.	
Finance			
(209)	Finance	The forecast for Financial Services, Procurement & Audit is an underspend of £0.209m, of which £0.111m is within the Audit Service. This is a non-recurrent saving because some of the staff from the	

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		Corporate Fraud team have transferred to the Department of Works & Pensions (DWP) on 1 st October 2014 under the Single Fraud Investigation Service (SFIS) but there is no corresponding reduction to the council's Housing Benefit Administration Grant funding until 2015/16. The remaining £0.098m is from vacancy control within the Financial Services area.	
Performance & Improvement			
0	Performance, Improvement & Programmes	Break even position forecast as at Month 9.	
Legal & Democratic Services			
(30)	Legal & Democratic Services	In Legal Services, increased property receipts have led to an expected overachievement of income of £0.020m and there is also a small underspend of £0.010m in respect of Democratic Services budgets.	

Appendix 1 – Revenue Budget Performance

Corporate Budgets - Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2014/15 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
(130)	Bulk Insurance Premia	0	(180)	(180)	0.0%
(110)	Concessionary Fares	10,615	10,496	(119)	-1.1%
0	Capital Financing Costs	8,904	8,654	(250)	-2.8%
0	Levies & Precepts	161	161	0	0.0%
(40)	Corporate VfM Savings	16	0	(16)	100.0%
0	Risk Provisions	2,701	811	(1,890)	-70.0%
258	Other Corporate Items	(15,513)	(15,250)	263	1.7%
(22)	Total Revenue - Corporate Budgets	6,884	4,692	(2,192)	-31.8%

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Bulk Insurance Premia			
(180)	Bulk Insurance Premia	The underspend has arisen from a reduced cost in claims to date.	
Concessionary Fares			
(119)	Concessionary Fares	Underspend as a result of conclusion of negotiations on fixed deal arrangements with Brighton & Hove Buses and Stagecoach.	
Capital Financing Costs			
(250)	Capital Financing Costs	The Borrowing Strategy has been revised in light of the changes in projected interest rates and new borrowing opportunities. This will mean the council can take advantage of forward rate borrowing in future years that	

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<p>can provide certainty over costs and avoid the short term pressure of holding additional cash balances at low investment rates. Taking advantage of this opportunity is in accordance with the council's agreed Treasury Management Policy Statement. This results in a saving in 2014/15 of £0.230m and allows for a ongoing saving in future years of £0.14m which is reflected in the 2015/16 budget. In addition, the average cash balances are higher than originally forecast for 2014/15 and this will result in £0.020m additional investment income.</p>	
Corporate VFM Projects			
(16)	Corporate VFM Projects	<p>The savings associated with the Third Party Spend corporate VFM project are currently still being finalised and are expected to be achieved through additional procurement / third party spend savings on contract renewals and renegotiations across a range of services.</p>	
Risk Provisions			
(1,890)	Risk Provisions & Contingency	<p>The risk provision budget includes the following main items:</p> <ul style="list-style-type: none"> £2.000m risk provisions including £0.110m set aside centrally to cover the in-year additional costs of the new security carrier contract which otherwise would be recharged across all users of the service. The remaining £1.890m is now being released to partially mitigate the overall overspend. 	

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<ul style="list-style-type: none"> • A balance of £0.455m held centrally for Adult Social Care modernisation. • £0.246m for other contingency items. 	
Other Corporate Items			
185	Pension Costs	This overspend relates to the budget for additional compensation payments to former employees of the Council or its predecessor authorities. The benefits are subject to annual increases in line with the September Retail Price Index (RPI) which is generally higher than our corporate inflation rates for pay costs. This had been expected to be offset by a reduction in the number of beneficiaries but this has remained fairly static. All related reserves that were being used to fund yearly fluctuations have now been exhausted.	This has been addressed during the 2015/16 budget setting process.
78	Unringfenced Grants	The shortfall relates to lower than anticipated income from the Education Services Grant.	

Appendix 1 – Revenue Budget Performance

Housing Revenue Account - Revenue Budget Summary

Forecast Variance Month 7 £'000	Housing Revenue Account	2014/15 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
49	Employees	8,563	8,250	(313)	-3.7%
(291)	Premises – Repair	11,193	11,013	(180)	-1.6%
(78)	Premises – Other	2,987	2,818	(169)	-5.7%
85	Transport & Supplies	3,231	3,382	151	4.7%
0	Support Services	2,239	2,253	14	0.6%
(8)	Third Party Payments	185	177	(8)	-4.3%
0	Revenue contribution to capital	22,074	22,074	-	0.0%
626	Capital Financing Costs	8,564	9,190	626	7.3%
383	Total Expenditure	59,036	59,157	121	0.2%
19	Dwelling Rents (net)	(50,423)	(50,440)	(17)	0.0%
42	Other rent	(1,412)	(1,373)	39	2.8%
35	Service Charges	(6,588)	(6,627)	(39)	-0.6%
(35)	Other recharges & interest	(613)	(658)	(45)	-7.3%
61	Total Income	(59,036)	(59,098)	(62)	-0.1%
444	Net Expenditure / (Income)	-	59	59	0.0%
(600)	Funded from Reserves	-	(600)	(600)	0.0%
(156)	Total	-	(541)	(541)	0.0%

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Housing Revenue Account			
(313)	Employees	The forecast for employees is an underspend of £0.313m. This is due to vacancy management, partly offset by costs of Agency Staff being employed to cover long term sickness/vacancy cover.	
(180)	Premises - Repairs	The forecast underspend for Premises - Repairs is an underspend of £0.180m as responsive repairs are forecast to underspend by £0.250m, based on current trends. There are further underspends of £0.022m in relation to Cold Water Tanks, £0.028m in relation to Asbestos works and £0.050m forecast in relation to Fire Risk works due to efficiencies. These underspends are offset by a forecast overspend of £0.100m in respect of Gas Servicing and a further £0.106 m on Void Works as the level of repairs required has been higher in recent months.	
(169)	Premises - Other	Forecast underspend on electricity and gas costs by £0.148m. Latest available consumption data suggests lower spend than originally calculated at budget setting time. There is a further underspend of £0.030m in relation to Decorating Vouchers and £0.015m in respect of Council Tax due to there being no further transfers to Seaside Homes in the current financial year. This has been offset by a forecast overspend on business rates of £0.009m and on Rubbish Clearance of £0.016m	
151	Transport & Supplies	The projected overspend has increased to £0.226m. This includes £0.061m in respect of service charges for Park Royal. It also includes additional security sweeps around blocks night and day, £0.104m. There is a further forecast overspend of £0.036m in respect of Professional Fees. This is offset by a projected underspend of £0.025m in respect of Mutual Exchange Support and by £0.050m in Supplies & Services efficiencies.	This is currently being managed within the service by underspends elsewhere in the HRA.
626	Capital Financing Charges	Capital financing costs estimates have increased to reflect the requirement to repay a £3.9 m loan as it matures at the end of the financial year. The original budget was set with £3.3m in the	Overspend to be funded from Capital Reserves.

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		revenue budget 2014/15 and £0.6m to be funded from RTB capital receipts debt allowance currently held in reserves. The capital financing budget will be increased to reflect the use of reserves.	
39	Rents - Other	Forecast under achievement of rents for garages and car parking spaces of £0.036m. Plus a forecast overspend of £0.018m in respect of void garages and car parking spaces. This is offset by a projected overachievement of rental income from commercial properties	
(45)	Other Income & Recharges	Other Income and Recharges is forecast to overachieve by £0.045m. The INTERREG claim is forecast to be £0.022m higher than forecast however this is offset by overspends contained within the forecasts for Employees and Transport & Supplies. Rechargeable Works is forecast to over achieve by £0.012m there is also income of £0.010m relating to a rebate of 25% from non sheltered launderettes.	

Dedicated Schools Grant - Revenue Budget Summary

Forecast Variance Month 7 £'000	Dedicated Schools Grant (DSG)	2014/15 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
0	Individual Schools Budget (ISB) <i>(This does not include the £7.219m school balances brought forward from 2013/14)</i>	120,109	120,109	0	0.0%
(549)	Early Years Block (including delegated to Schools) <i>(This includes Private Voluntary & Independent (PVI) Early Years 3 & 4 year old funding for the 15 hours free entitlement to early years education)</i>	12,606	12,057	(549)	-4.4%
(449)	High Needs Block (excluding delegated to Schools) <i>(This includes the £1.446m underspend brought forward from 2013/14)</i>	18,284	17,869	(415)	-2.3%
(117)	Exceptions and Growth Fund	5,992	5,859	(133)	-2.2%
0	Grant Income	(155,544)	(155,544)	0	0.0%
(1,115)	Net DSG Budget	1,447	350	(1,097)	-75.8%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Early Years Block			
(600)	PVI Payments – 2 Year Olds	Take up is significantly less than budgeted for.	
51	PVI payments – 3 & 4 Year Olds	Take up is greater than budgeted for.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible.
High Needs Block			
29	Various	Other minor overspends.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible
(444)	Unspent balance brought forward from 2013/14	Unallocated balance brought forward used to cover identified overspends.	
Exceptions & Growth Fund			
		The total underspend of £0.133m in this area relates to items specifically approved by the Schools Forum and is therefore not available for general DSG spending.	
(75)	Admissions & Transport	Staffing and other savings.	
(58)	Schools central costs	Other minor underspends.	

NHS Trust Managed S75 Budgets - Revenue Budget Summary

Forecast Variance Month 7 £'000		2014/15 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
	S75 Partnership				
286	Sussex Partnership Foundation NHS Trust (SPFT)	11,303	11,648	345	3.1%
30	Sussex Community NHS Trust (SCT)	647	697	50	7.7%
316	Total Revenue - S75	11,950	12,345	395	3.3%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note WTE = Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Sussex Partnership Foundation NHS Trust			
345	SPFT	Sussex Partnership NHS Foundation Trust is reporting an overspend of £0.690m. The overspend reflects continuing pressures from a lack of affordable residential and nursing placements across the board, potentially leading to increased use of high cost placements and waivers within Memory & Cognition Support. There continues to be a pressure from an increase in need and complexity in Mental Health and forensic services across residential and supported accommodation. In line with the revised risk-share arrangements for 2014/15 any overspend will be shared 50/50 between CCG (not SPFT) and BHCC and this is reflected in the figure of £0.345m reported here.	As for Adult Social Care, there will be increased panel scrutiny of all complex or high cost placement requests to assure value for money against eligible care needs. Where possible, no placements will be made above the agreed local authority rates. The Risk share arrangement with SPFT has been updated and the CCG have agreed to fund 50% of the overspend on this budget. Taskforce in place to ensure that all appropriate funding sources are identified.
Sussex Community NHS Trust			
50	SCT	The Integrated Community Equipment Store (ICES) budget is forecasting an overspend of £0.050m, which is an increase of £0.020m	The service has switched to alternative equipment suppliers to help deliver

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Key Variances £'000	Service	Description (Note WTE = Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		form Month 7.	efficiencies and manage down the projected overspend. The future commissioning arrangements of the service were agreed by P&R on 17th November.

